

## Application for ELICOS Program

PLEASE COMPLETE ALL SECTIONS IN BLOCK LETTERS.

### A YOUR PERSONAL DETAILS

Family Name:

(as stated in your passport)

Given Name (s):

Date of Birth\*:

/ /

Country of Birth:

(dd/mm/yyyy)

Gender:

Male

Female

First Language:

Languages spoken at home:

Please affix  
your recent  
passport-sized  
photo

\*Student must be at least 18 years of age at the time of arrival in Australia.

### B YOUR CONTACT DETAILS

#### Address in Your Home Country

Country:

Telephone: ( )

Mobile:

Fax: ( )

E-mail:

#### Address in Australia (if known)

Street Address:

Suburb:

State:

Postcode:

Country: Australia

Telephone: ( )

Mobile:

Fax: ( )

E-mail:

#### Mailing Address in Australia (if different from above)

P.O. Box/ Street Address:

Suburb:

State:

Postcode:

Country: Australia

Telephone: ( )

Mobile:

Fax: ( )

E-mail:

### C YOUR PASSPORT AND VISA DETAILS

Passport number:

Expiry date:

/ /

Country of citizenship:

(dd/mm/yyyy)

Are you currently in Australia:

Yes

No

If yes, state your visa type:

Student, visa subclass: \_\_\_\_\_

Spouse

Visitor

Other: Please specify: \_\_\_\_\_

Have applied for permanent residency in Australia:

Yes

No

## D YOUR ENGLISH LANGUAGE PROFICIENCY

Please tell us which of the following applies to you. Attach relevant evidences/ documentation to support your selections.

- I have completed a recognised English language test. Name of the test: \_\_\_\_\_ Test Score: \_\_\_\_\_  
eg: IELTS, TOEFL
- My English proficiency level is  Elementary  Intermediate  Advanced
- I intend to enrol in an ELICOS course at GIT Australia.
- Other. Please specify: \_\_\_\_\_

## E YOUR ELICOS PROGRAM

Please select which English course you are applying for to study at GIT Australia.

Select (✓)	CRICOS	Name of the Course	Course Duration inc. holidays	Total Tuition Fee* per week	Intake Date eg: Feb '11
<input type="checkbox"/>	072500F	General English Program# (Elementary to Upper-Intermediate)	52 weeks	AU\$250	<input type="checkbox"/> Feb ____ <input type="checkbox"/> July ____ <input type="checkbox"/> May ____ <input type="checkbox"/> Oct ____
<input type="checkbox"/>	072504B	English for Academic Purposes 1 (EAP1) (Intermediate Level) <small>Entry Requirement: IELTS 4.5 or equivalent</small>	12 weeks	AU\$280	<input type="checkbox"/> Feb ____ <input type="checkbox"/> July ____ <input type="checkbox"/> May ____ <input type="checkbox"/> Oct ____
<input type="checkbox"/>	072505A	English for Academic Purposes 2 (EAP2) (Upper-Intermediate Level) <small>Entry Requirement: IELTS 5 or equivalent</small>	<input type="checkbox"/> 5 weeks <input type="checkbox"/> 10 weeks <input type="checkbox"/> 12 weeks	AU\$280	<input type="checkbox"/> Feb ____ <input type="checkbox"/> July ____ <input type="checkbox"/> May ____ <input type="checkbox"/> Oct ____

# Duration will be determined by the placement test or students proficiency level. Total duration and fees will be made available in an offer letter.

\* Total tuition fee quoted in Australia Dollars and excludes textbook fees. Please visit our website for current tuition fee schedule.

## F YOUR EDUCATION HISTORY

Please provide details and documentation of your past education including the highest qualification reached or completed.

Year Completed	Name of School/Institution	State/Country	Name of Qualification	Course Duration

## G YOUR EMPLOYMENT HISTORY

Please provide details and documents of your relevant employment. Attach a separate page if necessary.

Date Employed (eg Mar 07 – Feb 08)	Name & Country of Employer (eg Sheraton Pty Ltd, Australia)	Position	Duties

## H YOUR REASON FOR CHOOSING THIS COURSE

Tell us the reason you want to study your chosen course  Academic/Pathway  Career  Personal  Other. Please specify: \_\_\_\_\_

Where did you hear about us?  Website  Agents/ Seminars  Advertisements  Friends  Other : \_\_\_\_\_

My referring agent/ consultant is \_\_\_\_\_

## I YOUR REQUESTS AND PREFERENCES

Do you want GIT Australia to organise your accommodation?  Yes  No

If yes, what type of accommodation do you need?  Homestay  Sharing with others  Apartments, units and flats

Would you like GIT Australia to provide you an airport pick-up?  Yes  No

## J OUR FEES & CHARGES

Total Tuition Fee	Refer to Part E of this application or the student prospectus
Enrolment Fee	AU\$150
Textbook fee	AU\$75 – AU\$300 (Refer to individual course details in the student prospectus)
Written Agreement variation fee	AU\$100 each time
Bank Transfer Fee	AU\$30
Homestay fee	Depends on specific arrangements
Airport meeting	AU\$80 per person
Refund fee	AU\$200

## K OUR REFUND POLICY

- 1 Refund applications must be made in writing to GIT Australia. Refunds will be made within 28 days of receipt of a written application and will include a statement explaining how the refund was calculated.

Refund of Tuition Fees will be calculated as below:

Visa refused by Australian Government	100% refund of tuition fees less refund fee
Withdrawal notified in writing and received by the Institute 28 days or more prior to semester commencement	80% refund of tuition fees less refund fee
Withdrawal notified in writing and received by the Institute less than 28 days prior to semester commencement and before the commencement date	70% refund of tuition fees less refund fee
Withdrawals notified in writing and received by the Institute on the commencement date or after the semester commences, except under special circumstances	No refund of current semester tuition fees

- 2 In the unlikely event that the Institute is unable to deliver your course in full, you will be offered a refund of all the course money you have paid to date. The refund will be paid to you within 2 weeks of the day on which the course ceased being provided. Alternatively, you may be offered enrolment in an alternative course by the Institute at no extra cost to you. You have the right to choose whether you would prefer a full refund of course fees, or to accept a place in another course. If you choose placement in another course, we will ask you to sign a document to indicate that you accept the placement. If the Institute is unable to provide a refund or place you in an alternative course our Tuition Assurance Scheme (TAS) ACPET will place you in a suitable alternative course at no extra cost to you. Finally, if ACPET can not place you in a suitable alternative course, the ESOS Assurance Fund Manager will attempt to place you in a suitable alternative course or, if this is not possible, you will be eligible for a refund as calculated by the Fund Manager.
- 3 Fees not listed in Part 1 of the refund section, are not refundable.

## M CONDITIONS OF ENROLMENT

1. All applicants, before lodging an application, must read or refer to GIT Australia's International Student Prospectus or our Website: [www.gurkhas.vic.edu.au](http://www.gurkhas.vic.edu.au), which details information about the ESOS framework, course requirements, fees payments and refund policy, including an explanation of what occurs, if for some unforeseen reason, the course is not delivered.
2. All ELICOS fees and charges must be paid in full prior to course commencement. Tuition fees may be altered without notice prior to the student's enrolment. Once a student has completed enrolment, tuition fees will not be subject to change for the normal duration of the course. If a course length is extended by the student then any fee increases will be required to be paid for the extended component of the course.
3. Student tuition fees are safeguarded through the use of insurance and assurance schemes mandated by Australian Legislation.
4. The tuition fees do not include the living expenses, uniforms, equipments or text books.
5. Students are not eligible, without the Institute's approval, to transfer to another registered provider until they have completed 6 months of their principal course of study.
6. Students must have and maintain a valid Overseas Student Health Cover while they are on a student visa.
7. Students must advise the Institute of their address and contact details and notify of any changes immediately as they occur. Failure to do this may mean the student may not receive important information which may affect their course, their enrolment or their visa.
8. Students may initiate a request to defer commencement of studies or suspend their studies on the grounds of compassionate or compelling circumstances. Students wishing to defer the commencement of studies or suspend their studies must apply to do so in writing to the Institute. The Institute may decide to suspend or cancel a student's enrolment on its own initiative as a response to misbehaviour by the student. Deferral of commencement, suspension of enrolment and cancellation of enrolment has to be reported to DIAC by the institute and this may affect the status of a student visa.
9. All students must agree to be bound by the Institute's policies and rules & regulations in force from time to time and to abide by the Student code of behaviour and their student visa obligations.
10. Continuation in the course is dependant upon satisfactory academic progress and attendance and the payment of the required tuition fees by the invoice date. Failure to do so will result in the Institute advising the Department of Immigration and Citizenship (DIAC) to terminate student visa and any course results may be withheld.
11. Information is collected on this form and during your enrolment in order to meet our obligations under the Education Services for Overseas Students Act 2000, and the National Code 2007, and to ensure student compliance with the conditions of their visa and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment will be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances, information collected on this form or during your enrolment can be disclosed without your consent where the Institute is authorised or required by law to do so. You can access information collected from you on this form and during your enrolment by contacting Student Administration at the Institute.
12. This agreement, and the availability of complaints and appeals processes, does not remove the right of the students to take action under Australia's consumer protection laws.

## N STUDENT DECLARATION

I confirm that I have read GIT Australia's current Student Prospectus or information on our website ([www.gurkhas.vic.edu.au](http://www.gurkhas.vic.edu.au)) which details information about the ESOS framework, course requirements, fees payments and refund policy, including an explanation of what occurs, if for some unforeseen reason, the course is not delivered.

I confirm that I am fully aware of the fees and refund policy and conditions of enrolment set out on this prospectus (also available from our website [www.gurkhas.vic.edu.au](http://www.gurkhas.vic.edu.au)) which I agree to abide by as a student at GIT Australia.

I understand that my photo may be used in GIT Australia promotional material and consent for this to be done.

I understand that this agreement, and the availability of complaints and appeals processes, does not remove the right of the students to take action under Australia's consumer protection laws.

I declare that all information provided in this application is complete and correct. I understand that failure to provide correct information or documentation in relation to this application may result in cancellation of my enrolment.

\_\_\_\_\_  
Signature of Student:\*

\_\_\_\_\_  
Signature of Parent or  
Legal guardian:\*

\_\_\_\_\_  
Date:  
(dd/mm/yyyy)

\*Note: This application and declaration must be signed by a parent or legal guardian if the student is under 18 years of age at the time of application. Student must be at least 18 years of age at the time of arrival in Australia.

**Please return this completed Student Application Form along with any applicable fees to:**

Street Address: **28 -32 Elizabeth Street, Melbourne VIC 3000 Australia**

Postal Address: **GPO Box 5466 Melbourne VIC 3001**

Phone: **+61 3 8639 9000**

Fax: **+61 3 8639 9001**

Email: **apply@gurkhas.vic.edu.au**

Web: **www.gurkhas.vic.edu.au**

### OFFICE USE ONLY

Student File No.: \_\_\_\_\_ Offer Number: \_\_\_\_\_

Application assessed by: \_\_\_\_\_

Gurkhas Institute of Technology Pty Ltd trading as GIT Australia. National Provider No. 22088 ABN 68 127 999 160 CRICOS Code 03002G